

## President overview

- The club president is responsible for all club activities
- Is an ex-officio member of all committees and should offer guidance to committees in the areas of finance and planning to keep in line with club objectives
- Calls and presides over all club meetings, including the AGM
- Supervises all members of the club executive
- Reviews and approves the hiring qualified Skate Canada coaches to administer our programs
- Keeps executive current on all National, Sectional and Regional changes
- Provides reports as required by the Vancouver Island Region, B.C./Y.T. Section and Skate Canada
- Attends the tri-annual Vancouver Island Region meetings in Parksville.
- Attends the B.C./Y.T. Section AGM in Richmond
- Is prepared to attend the National AGM (usually in Eastern Canada)
- Attends or sends a delegate to all other meetings - e.g. Presidents' meetings, B.C. Gaming meetings, Rec Centre meetings
- Sees that the club is run under rules of:
  - Skate Canada
  - Revenue Canada
  - Labour Standards
  - B.C. Gaming Commission
  - West Shore Parks & Recreation Society
  - Societies Act
- Provides direction and assists in the prepare registration booklets and season calendars
- Makes available to all club members the use of the club photocopier
- Organizes Club awards (with the Vice President)
- Facilitates meetings regarding dispute resolution
- Is prepared to attend all club sessions if required
- Liaises with the Director of Skating
- Is responsible to the Recreation Centre for the behaviour of parents, siblings, and skaters
- Works closely with Vice-President, Secretary and Treasurer
- Chairs annual scheduling meeting with Executive and Coaches
- Maintains control of club assets (storage lockers, etc.)
- Sees that the club does an Ice Show on an agreed upon schedule
- Makes sure club hosts an Island competition on an agreed upon basis
- Has the best interests of the whole club in mind at all times
- Attends skating sessions, as much as possible, to keep informed and is as available to the membership as possible. In particular, the CanSkate sessions, where the most parent assistance/ information is required.